



GRADUATION CHECKLIST

Final Weeks

A simple guide to help you stay organized, reduce stress, and actually enjoy the moment.

Start with what matters most—your graduate's portraits, ready to commemorate this moment for years to come.

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KEY TO-DOS

- ☐ Order prints or digital downloads of your graduate's photos to preserve this milestone
available on legacystudios.com
- ☐ Send graduation announcements to share the news
- ☐ Plan your celebration or party details
- ☐ Choose a graduation outfit, including shoes and accessories
- ☐ Pick up and try on the cap and gown
- ☐ Choose a post-ceremony meeting spot
- ☐ Gather photos and mementos to create a meaningful graduation display

OFTEN FORGOTTEN

- ☐ Steam or iron the cap and gown before the big day
- ☐ Prepare teacher and staff thank-you notes or gifts
- ☐ Write a note of congratulations for your graduate
- ☐ Check the weather, plan parking, and allow extra time to arrive
- ☐ Bring graduation tickets (and a few extras)
- ☐ Charge phones and bring a portable charger
- ☐ Pack water, snacks, and tissues
- ☐ Be intentional—plan a time to take photos with your graduate, together
- ☐ Pause and enjoy the moment—it goes by quickly

GRADUATION CEREMONY

Date: _____

Time: _____

Location: _____

ADD YOUR OWN TO-DOS

- ☐ _____
- ☐ _____
- ☐ _____

A Few Words for This Moment

"Some days felt long, but the years were short—and now, here you are." — Common saying

"Wherever you go, go with all your heart."
— Confucius

"Go confidently in the direction of your dreams."
— Henry David Thoreau